



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## **JOB POSTING: PART TIME POSITIONS**

### **YKIDS SITE DIRECTORS AND COUNSELORS**

Provides direct supervision of a group of children during before and after care programs. Provides a quality experience to children and parents focused on YMCA core values of honesty, respect, responsibility and caring.

#### **ESSENTIAL FUNCTIONS:**

1. Supervises a group of children.
2. Plans and implements program activities that are culturally relevant, developmentally appropriate and consistent with YMCA values.
3. Adheres to program standards including safety and cleanliness standards.
4. Attends staff meetings and trainings.
5. Follows YMCA policies and procedures, including those related to medical and disciplinary situations, child abuse prevention and emergencies.
6. Maintains positive relations with parents and other staff. Models relationship-building skills in all interactions.
7. Performs additional duties/responsibilities/projects as directed by the YKIDS Coordinators.
8. Be available to relocate to other YKIDS locations, due to staffing needs and supervisor requests.

#### **QUALIFICATIONS:**

1. Minimum age of 16 for Counselor and minimum age of 18 for Site Director.
2. One or two year's related experience preferred, as a supervisor in child care programs
3. Previous experience working with children and diverse populations preferred.
4. Pass a background check and obtain fingerprints (over the age of 18) accordingly with our State Licensing.
5. Requirements within 14 days of hire include: completion of ten hours of online courses as required from our State subsidy partner.
6. Bachelor's degree in related field or equivalent (for Site Director).
7. Fulfillment of state-specific hiring standards and completion of YMCA program specific certifications, including First Aid, CPR and Bloodborne Pathogens.
8. Attend Orientation, Child Abuse Prevention training within 30 days of hire date.

**HOURS: AM and PM Shifts in Berkeley, Manchester and Toms River Schools**  
**AM HOURS: 6:30 AM until the start of the school's day**  
**PM HOURS: End of the school's day until 6:00 PM**

**To Apply:**  
**Fill out Application in person at the Ocean County YMCA**  
**Email resume to [jfriedhoff@ocymca.org](mailto:jfriedhoff@ocymca.org)**